



**APPLICATION FORM FOR CONCESSION OF FREE ELECTRICITY SUPPLY FACILITY
(In Service Regular / Contractual Employee / Deputationist)**

1. Name Of Employee _____
2. Designation / BPS _____
3. Date Of Joining Service _____
4. Regular / Contractual / Deputationist (**attach copy**) _____
5. Date of Expiry of Contract / Deputation _____
6. CNIC # Of Employee (**attach copy**) _____
7. Contact # Of Employee _____
8. Present Posting _____

9. Whether Drawing House Rent Allowance Or Availing Official Accommodation Or House Acquisition Facility (**attach copy**) _____
10. Address Of Residence Of Employee (**attach list of dependent family members residing with duly countersigned by controlling officer**) _____
11. Address of House Where Free Electricity Supply Facility Is Requested _____
12. Electricity Reference # (**attach copy of bill**) _____
13. Status Of Dues Of Electricity Bill (**Mention arrear, if any**) _____
14. Name Against Whom Meter Is Installed _____
15. Name Of Concerned Operation Sub Division _____
16. Name Of Concerned Revenue Office _____
17. **I solemnly declare that I am not availing concession of Free Electricity Supply Facility at any other place except against the reference # mentioned above.**

Dated Signature of Employee

Dated Counter Signature & Verification of Controlling Officer With Stamp

TO BE USED BY THE DRAWING & DISBURSING OFFICE

18	Designation Of Drawing & Disbursing Officer (DDO)	
19	Departmental Code Of Drawing & Disbursing Office	
20	Inter Office Transaction Code (IOT)	
21	GPF Account #	
22	Prescribed Limit Of Entitled Free Units Per Month	
23	Effective Date From Which Concession Is To Be Allowed	

Endst No.

Dated / /

Forwarded and recommended to the Revenue Officer _____ for provision of facility as per Chief Executive Officer HESCO Hyderabad office order No. _____ dated _____.

Dated Signature of DDO With Stamp

**CERTIFICATE OF CONCERNED REVENUE OFFICER
APPLICATION IN CASE OF FRESH / RENEWAL / TRANSFER / CHANGE OF RESIDENCE**

Certified that:

1. The instant application is fresh/renewal or due to transfer/change of residence. (Tick mark whichever is applicable)
2. Concession of previous Free Electricity Supply Facility against Reference # _____ allowed to the applicant when posted as _____ under DDO _____ having Inter Office Transaction Code # _____ is discontinued w.e.f _____ and the balance units are _____ for which input has already been sent to HESCO Computer Centre vide No. _____ dated _____.

Dated Signature Of Revenue Officer with Stamp

ACTION TAKEN

1. Fed to HESCO Computer vide No. _____ dated _____.
2. Processed by HESCO Computer Centre on _____