



**APPLICATION FORM FOR CONCESSION OF FREE ELECTRICITY SUPPLY FACILITY  
(Retired Employee)**

1. Name Of Retired Employee \_\_\_\_\_
2. CNIC # (attach copy) \_\_\_\_\_
3. Contact # \_\_\_\_\_
4. Designation / BPS \_\_\_\_\_
5. Date Of Joining Service \_\_\_\_\_
6. Date Of Retirement (attach copy) \_\_\_\_\_
7. Last Retiring Office \_\_\_\_\_
  
8. Address Of Residence  
(attach list of dependent family members residing  
with duly countersigned by last / retiring office) \_\_\_\_\_
9. Address of House Where Free Electricity Supply Facility  
Is Requested \_\_\_\_\_
10. Electricity Reference # (attach copy of bill) \_\_\_\_\_
11. Status Of Dues Of Electricity Bill (Mention arrear, if any) \_\_\_\_\_
12. Name Against Whom Meter Is Installed \_\_\_\_\_
13. Name Of Concerned Operation Sub Division \_\_\_\_\_
14. Name Of Concerned Revenue Office \_\_\_\_\_
15. I solemnly declare that I am not availing concession of Free Electricity Supply Facility at any other  
place except against the reference # mentioned above.

Dated: \_\_\_\_\_

Signature of Applicant

**TO BE USED BY THE LAST / RETIRING OFFICE**

16	Designation Of Drawing & Disbursing Officer (DDO)	
17	Departmental Code Of Drawing & Disbursing Office	
18	Inter Office Transaction Code (IOT)	
19	PPO / Gratuity #	
20	Prescribed Limit Of Entitled Free Units Per Month	
21	Effective Date From Which Concession Is To Be Allowed	

Endst No. \_\_\_\_\_

Dated / /

Forwarded and recommended to the Revenue Officer \_\_\_\_\_ for provision of facility as per  
Chief Executive Officer HESCO Hyderabad office order No. \_\_\_\_\_ dated \_\_\_\_\_.

**Dated Counter Signature & Verification of  
Last / Retiring Office With Stamp**

**CERTIFICATE OF CONCERNED REVENUE OFFICER  
APPLICATION IN CASE OF FRESH / RENEWAL / TRANSFER / CHANGE OF RESIDENCE**

**Certified that:**

1. The instant application is fresh / renewal or due to transfer / change of residence. (Tick mark whichever is applicable)
2. Concession of previous Free Electricity Supply Facility against Reference No. \_\_\_\_\_ allowed to the  
applicant when posted as \_\_\_\_\_ under DDO \_\_\_\_\_ having Inter Office  
Transaction Code # \_\_\_\_\_ is discontinued w.e.f \_\_\_\_\_ and the balance units are \_\_\_\_\_  
for which input has already been sent to HESCO Computer Centre vide No. \_\_\_\_\_ dated \_\_\_\_\_.

**Dated Signature Of  
Revenue Officer with Stamp**

**ACTION TAKEN**

1. Fed to HESCO Computer vide No. \_\_\_\_\_ dated \_\_\_\_\_.
2. Processed by HESCO Computer Centre on \_\_\_\_\_