



HYDERABAD ELECTRIC SUPPLY COMPANY

OFFICE OF THE COMPANY SECRETARY

HESCO HYDERABAD

No.HESCO/CS/Min-132nd BOD meet:/4585-4605

11th August, 2017

1. Secretary, Ministry of Water & Power GOP Islamabad.
2. Prof. Dr. Muhammad Aslam Uqaili, Chairman BOD HESCO.
3. Mr. Mahfooz Ahmed Bhatti, Director BOD HESCO
4. Mr. Waqar Anwar Qureshi, Director BOD HESCO.
5. Mr. Tassaduq Hussain, Director BOD HESCO.
6. Mr. Mehmood Nawaz Shah, Director BOD HESCO.
7. Mr. Saeed Ahmed Mangnejo Director BOD HESCO
8. Mr. Shafique Ahmed Mehasar, Director BOD HESCO.
9. Mr. Raham Ali otho, Director BOD / CEO HESCO.

Subject: MINUTES OF 132ND BOD OF HYDERABAD ELECTRIC SUPPLY COMPANY LIMITED

The minutes of 132nd BOD meeting of Hyderabad Electric Supply Company Limited held on 14th July, 2017 at 03:00 pm in the Committee Room, HESCO Power Wing Colony, Hussainabad Hyderabad duly approved by the Chairman BOD and signed by Company Secretary of BOD HESCO are sent herewith for your information please.

DA / as above

(FAHEEMULLAH MEMON)
COMPANY SECRETARY
HESCO HYDERABAD

Cc to:

1. Chief Technical Officer, HESCO Hyderabad
2. Chief Engineer (Development) PMU, HESCO Hyderabad.
3. Chief Commercial Officer, HESCO Hyderabad.
4. Chief Operating Officer, HESCO Hyderabad.
5. Chief Engineer (P&E), HESCO Hyderabad.
6. Admn & HR Director, HESCO Hyderabad.
7. Finance Director, HESCO Hyderabad.
8. Manager (IS), HESCO Hyderabad.
9. Manager (M.M), HESCO Hyderabad.
10. Manager (Commercial), HESCO Hyderabad.
11. Executive Engineer (Civil), HESCO Hyderabad.
12. Master File.

DD (CS) 12/08
DIARY NO 2703

DATED 17.08.17

HESCO Computer Centre Hyderabad

MINUTES OF 132nd BOD MEETING HESCO HYDERABAD

Meeting of the 132nd BOD HESCO was held on Friday, the 14th July, 2017 at 03:00 pm in the Committee Room, HESCO Power Wing Colony Hussainabad, Hyderabad. List of participants is attached at (Annexure-I).

The meeting started with the recitation of verses from the Holy Qura'an. The Company Secretary extended warm welcome to the participants of meeting.

Agenda-1 NOMINATION OF MR. RAHAM ALI OTHO, CHIEF EXECUTIVE OFFICER HESCO AS DIRECTOR BOD HESCO

Company Secretary, BOD HESCO informed the Board that as per office order issued by the Ministry of Water and Power, Government of Pakistan Islamabad vide No. 1(04)/2016-CEO-HESCO dated 23.06.2017, Mr. Raham Ali Otho, Chief Operating Officer HESCO, has taken over the charge of Chief Executive Officer HESCO on 03.07.2017 (FN). By virtue of holding the post of CEO HESCO, he has also to work in the capacity of Director BOD HESCO in place of his predecessor Mr. Asad Ullah, the then CEO HESCO.

The Board appreciated the efforts taken by Mr. Asad Ullah ex-CEO HESCO in reducing lines losses, enhancement of recovery position, services rendered for Hyderabad Electric Supply Company (HESCO) and particularly unconditional cooperation extended to the Board by him.

Board unanimously welcomed new CEO HESCO Mr. Raham Ali Otho and appreciated his services already rendered during tenure as Chief Operating Officer HESCO and offered full support to management to improve their quality of service and working of the organization for enhancement of company performance.

Mr. Raham Ali Otho thanked to all Honorable Board Directors and Ministry Water & Power, GOP for their confidence upon him and assure full corporation with the Board. He ensured to do the work in the best interest of Company, achieve targets and make a robust consumer. He make assurance to work with sincerity, honesty, according to rules and regulation and as per guidance of Board and Authority.

Decision Board accorded approval in favour of Mr. Raham Ali Otho as CEO HESCO and to work in the capacity of Director BOD, HESCO in the best interest of work.

Agenda-2 **CONFIRMATION OF MINUTES OF 131ST BOD MEETING**

Decision Board of Directors confirmed the minutes of its 131st meeting of BOD HESCO held on Thursday, the 08th June, 2017 as a true and correct record of proceedings.

Agenda-3 **IMPLEMENTATION STATUS OF PREVIOUS BOARD DECISIONS**

a. **PROGRESS REVIEW MEETING WITH SE's OPERATION CIRCLES AND OTHER HESCO OFFICERS**

Board reviewed the progress of all four Superintending Engineers Operation Circle HESCO one by one and enquired the recovery and losses position month wise. Board observed that progressive losses are on higher side despite repeated directions. Board directed Superintending Engineers (Operation) to share month wise progress among Board of Directors through email.

Board noted that losses of Mirpurkhas Circle are increased in previous month on which SE MPK informed that due to new Industrial Connections the received unit from Grid Station increased but their billing will be made in next month and its impact on losses will be visible.

Board suggested new Chief Executive Officer HESCO to set achievable targets and prepare comprehensive plan at least for one year to achieve targets. Chief Executive Officer informed that targets has already been given to Superintending Engineers in which every Circle will reduce 2 % losses monthly.

It was observed that generally the losses seem to be increasing and the management needs to propose measures to arrest this. The Board also observed that the increasing losses will translate into increasing losses at

the end of the year. Therefore, it is important that the respective SEs take practical steps to decrease the losses and present it in the next meeting. Board suggested to hold progress review meeting on 11th August, 2017.

b. PROGRESS OF CUSTOMER FACILITATION CENTER

Board reviewed the complaints status and appreciated the progress. Board further suggested that detail of complaints be shared with Board of Directors in next meeting so that Board can check few complaints randomly and the get the feedback of consumers.

Board also advised to inform time line of each category of complaint and compare the time taken to attend complaints in next BOD meeting.

During meeting it was informed by the management that PITC was given contract to establish Customer Services Centers in DISCOs but their process of tendering is stopped due to unknown reason. Board suggested management to bring proposal of establishment of Customer Service Center on their own level.

c. STATUS OF DEVELOPMENT WORKS

Board reviewed the progress of development works and suggested that next time the physical progress may also be included along with the financial progress in briefing. Board further directed that the efforts should be taken for procurement of land so that 132kv Grid Station, Latifabad near river bund could be proposed and may be completed before June, 2018. The Board also suggested that many projects get delayed, and in order to avoid delays, the planning needs to be more elaborate and project management tools need to be utilized to plan and monitor the projects.

d. PROGRESS ON AMR METERS (SEPARATE PRESENTATION)

Board reviewed the progress on installation of AMR meters on Government of Sindh connections for which presentation was also got from M/s Accurate. During presentation, it was informed that due to shortage and non availability of material only few meters could be installed



as delay of site selection of office, the MDC server could not be installed yet. HESCO management suggested to install MDC server at MIS office till completion of Civil works. The Board directed the management to provide all facilitation to the contractors so that the installation is completed at the earliest, and to understand that each and every delay is causing loss to the company due to the agreement with the GoS_ and Ministry to cap the bills charged till the AMR meters are installed.

Resolved: The Board noticed with serious concern on the implication of project / plan and noted delay on the part of HESCO management as well as on the part of M/s Accurate and reiterated that action in the matter must be expedited to put company on right track. Board again directed the management of HESCO for immediate installation of AMR meters on GoS connections on war footing basis and periodical progress be shared with Board Directors through emails regularly.

e. **PROGRESS ON MOBILE METER READING OF METERS**

Board during review the progress of mobile meter reading appreciated the management of HESCO on regular improvement. However, Board directed to achieve the 100% accuracy target next month.

Agenda-4 **TIME SCALE UP-GRADATION (TSU) TO EMPLOYEES IN BPS-1 TO BPS-15**

Decision BOD accorded approval for adoption of Director General (HR) PEPCO Lahore's office memorandum No. GM(HR)/HRD/A-332/3973-90 dated 27.10.2016 as allowed by BOD PEPCO.

- a. Increase in existing quota of Time Scale Up-gradation (TSU) from 30% to 50% of all eligible categories of employees in BPS-1 to 15.
- b. One step Time Scale Up-gradation to those employees whose Pay Scales were revised or they were allowed Selection Grade or TSU etc. 20 years before or more and they have ever since been working in the same Pay Scale.

Agenda-05 **UP-GRADATION OF PAY SCALES OF JR. CLERK / LDC (BPS-07 TO BPS-09) OF REVENUE / FINANCE / ACCOUNTS / AUDIT CLERK ALIKE OPERATION**

Decision BOD accorded approval to adopt the up-gradation of pay scales of Jr. Clerk / LDC (BPS-07 to BPS-09) of Revenue / Finance / Accounts / Audit Clerk alike operation.

Agenda-06 **TIME SCALE UP GRADATION FACILITY TO UPPER TECHNICAL SUBORDINATE STAFF (LS-I, TEST INSPECTOR, SSO-I AND FOREMAN) ALIKE OTHER DISCOS**

Decision Board referred agenda item to discuss in HR Committee of BOD HESCO.

Agenda-07 **UP GRADATION OF POST OF UTS ((LS-I, TEST INSPECTOR, SSO-I AND FOREMAN) ALIKE OTHER DISCOS**

Decision Board referred agenda item to discuss in HR Committee of BOD HESCO.

Agenda-08 **ADOPTION OF ASSISTANCE PACKAGE FOR FAMILIES OF EMPLOYEES WHO DIE IN SERVICE**

Decision Board referred agenda item to discuss in HR Committee of BOD HESCO.

Agenda-09 **GRANT OF PRE-MATURE INCREMENT ON UP-GRADATION**

Decision Board referred agenda item to discuss in HR Committee of BOD HESCO.

Agenda-10 **REVISION IN THE RATE OF CONVEYANCE CHARGES FOR LATE SITTING AFTER OFFICE HOURS**

Decision Board refer agenda item to discuss in HR Committee of BOD HESCO.

Agenda-11 **TENDER NO. ADB-TRANCHE-II HESCO 04 GOODS 2016 FOR PROCUREMENT OF POWER TRANSFORMERS FOR SEPCO AGAINST TENDER NO. ADB-TR-II HESCO 04 GOODS-2016 (ICB) UNDER ADB LOAN NO. 2727-PK FOR POWER DISTRIBUTION ENHANCEMENT INVESTMENT PROGRAM TRANCHE-II OPENED 29.09.2016**

Decision BOD principally accorded approval subject to recommendation by Procurement Committee for Notification of Award & Signing of Contract with:

Lot-I: M/s Chint Electric Co Ltd. China for Procurement of 12 No. 31.5/40 MVA Power Transformers at the price USD 3,747,670/- (including related services) on CIP basis (without Taxes. All applicable Taxes will be paid by SEPCO in accordance to the policy of GOP).


Lot-II: M/s PEL Pvt: Ltd. Lahore for Procurement of 07 No. 20/26 MVA Power Transformers at the price PKR 230,918,235/- (including related services) on CIP basis (without Taxes. All applicable taxes will be paid by SEPCO in accordance to the policy of GOP).

Agenda-12 **APPOINTMENT OF CONSULTANTS FOR SYSTEM AUGMENTATION PROGRAM (SAP) WORKS AND RURAL ELECTRIFICATION PROGRAM (REP) WORKS UNDER HESCO**

Decision Board referred agenda item to discuss in Procurement Committee of BOD HESCO.

Agenda-13 **OPENING OF PENSION BANK ACCOUNTS IN RESPECT OF NEW DESIGNATED PENSION DRAWING & DISBURSING OFFICES NAMELY OPERATION DIVISION QASIMABAD, T.M KHAN, THATTA, KOTRI AND UMERKOT**

Decision Board referred agenda item to discuss in Risk Management Committee of BOD HESCO.

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Ex-Agenda-14 LATE PAYMENT SURCHARGE GOS

Decision Board principally agreed to accord approval subject to recommendation by Risk Management Committee of BOD HESCO.

Agenda-14 NOMINATION OF THE NEW CANDIDATES FOR THE BOARD OF DIRECTORS HESCO

Decision As per recommendation of Nomination Committee, BOD approved the names of following candidates for onward transmission to Ministry of Water and Power, GoP for approval and further notification.

- i. Mr. Zubair Ahmed Memon
- ii. Mr. Allah Nawaz Samoo
- iii. Syed Hasan Irtiza Kazmi

Being no additional agenda Board meeting was ended with vote of thanks to chair and from the chair.

By the order of Board


(FAHEEMULLAH MEMON)
COMPANY SECRETARY

LIST OF PARTICIPANT WHO ATTENDED THE 132nd BOD MEETING DATED
14.07.2017 AT 03:00 HRS

Present		
1.	Prof. Dr. Muhammad Aslam Uqaili	Director (In Chair)
2.	Mr. Raham Ali Otho	Director / CEO HESCO
3.	Mr. Waqas Anwar Qureshi	Director
4.	Mr. Mehmood Nawaz Shah	Director
5.	Mr. Mehfooz Ahmed Bhatti	Director
6.	Mr. Tassaduq Hussain	Director (through video link)
7.	Mr. Saeed Ahmed Mangnejo	Director
8.	Mr. Faheemullah Memon	Company Secretary
On Leave		
9.	Mr. Shafique Ahmed Mahesar	Director
By Invitation		
10.	Mr. Saeed Ahmed Dawach	Chief Commercial Officer
11.	Mr. Abdul Sattar Memon	Chief Engineer (Dev.) PMU
12.	Mr. Mehmood Ali Kaimkhani	Manager (Commercial)
13.	Mr. Shafique Ahmed Memon	Manager (Admn)
14.	Mr. Iqbal Ahmed Memon	Dy. Manager (P&P) T&G