

## Annexure – III

### Time Frame for New Connections

#### CONNECTION CATEGORY-1

Load (up to 15 kW) at 400 V

Sr. No.	Description	Responsibility	Days
1	Registration of application in the Sub Division/Division, submission of wiring test report, site survey and verification of test report	-SDC, LS, SDO (for A1,A2, A3) connections -Head Draftsman/XEN/DM(O) (for other connections)	4
2	Preparation of Service cost estimate & vetting , issuance of demand notice,	-LS, SDO/AM(O) (for A1,A2, A3) connections -Head Draftsman/XEN/DM(O) (for other connections)	6
3	Issuance of SCO/ Work Order/ Instructions, Approval of Store requisition/Issue of material and execution of work order	-LS, SDO/AMO (for A1,A2, A3) connections -XEN/DM(O) (for other connections)	11
4	Metering installation	-LS -SDO/AM(O) -XEN/DM(O)	9
			<b>30</b>

#### CONNECTION CATEGORY-2

Load (above 15 kW but not exceeding 70 kW) at 400 V



Sr. No.	Description	Responsibility	Days
1	Registration of application in the Division, submission of wiring test report, site survey and verification of test report	Head Draftsman/XEN /DM (0)	4
2	Preparation of Service cost estimate & vetting and issuance of demand notice	XEN/DM (O)	6
3	Issuance of SCO/ Work Order/ Instructions, Approval of Store requisition/Issue of material and execution of work order	-do-	25
4	Metering installation	XEN/DM (O), XEN/DM (M&T) SDO/AM (O),	9
			<b>44</b>

CONNECTION CATEGORY-3

Load (above 70 kW but not exceeding 500 kW) at 400 V

Sr. No.	Description	Responsibility	Days
1	Registration of application in the Circle, submission of wiring test report, site survey and verification of test report	Head Draftsman /SE/Manager (O)	5
2	Preparation of Service cost estimate & vetting and issuance of demand notice	SE/Manager (O)	7
3	Issuance of SCO/ Work Order/ Instructions, Approval of Store requisition/Issue of material and execution of work order	PD (Construction), XEN/DM (O)	36
4	Metering installation	XEN/DM (O), XEN/DM (M&T) SDO/AM (O),	10
			<b>58</b>

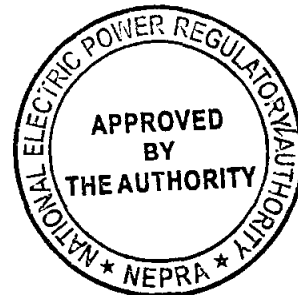
CONNECTION CATEGORY-4

Load (above 500 kW but not exceeding 5000 kW) at 11kV or 33 kV

Sr. No.	Description	Responsibility	Days
1	Registration of application in CEO Office, submission of wiring test report, site survey and verification of test report	Manager (P&E)	10
2	Preparation of Service cost estimate & vetting and issuance of demand notice	-do-	20
3	Issuance of SCO/ Work Order/ Instructions, Approval of Store requisition/Issue of material and execution of work order	PD (Construction), XEN/DM (O)	55
4	Metering installation	SE/Manager (O), Manager (M&T) XEN/DM (O),	21
			<b>106</b>

51

*[Handwritten signature]*



*[Handwritten signature]*

CONNECTION CATEGORY-5

All loads at 66 kV and above

Sr. No.	Description	Responsibility	Days
1	Registration of application in the CEO Office, submission of wiring test report, site survey and verification of test report	Mgr. (P&E)	30
2	Preparation of Service cost estimate & vetting and issuance of demand notice	CE (T&G) Office of CEO Office of MD, NTDC	15
3	Issuance of SCO/ Work Order/ Instructions, Approval of Store requisition/Issue of material and execution of work order	CEO- - CE (T&G) - PD (GSC)	411
4	Metering installation	Manager (P&E) Manager (M&T) SE/Manager (O), XEN/DM (P&I), XEN/DM (T&I)	40
			<b>496</b>

**Explanation:**

“In case the distribution company does not take the required action within the stipulated time prescribed in the above table, the distribution company shall have to give reasons for each day delay in writing to the consumer with a copy to the Authority; the Authority may accept or reject such reasons. However, the delay shall not absolve the distribution company from the obligation to complete the required action (i.e. issuance of demand notice or provision of connection, as the case may be)”.

1

*[Handwritten signature]*

